

Affiliation Agreement

CRITERIA FOR AFFILIATION

Engage W&L/GivePulse allows users to search for opportunities posted by Washington and Lee University (the “University”) and/or community organizations, as well as register for events, programs, sessions, etc. offered by W&L and local community organizations. This platform is both a tool for searching for engagement opportunities *and* a resource for recording and tracking engagement activities. W&L will only enter into an Affiliation Agreement with organizations consistent with the University’s mission, initiatives, policies, and procedures and with whom a Memorandum of Understanding is signed or in progress between the University and the requesting organization. Entering into an Affiliation Agreement with an organization and/or use of Engage W&L/GivePulse by such organizations does not indicate sponsorship, endorsement, or recommendation of any organization or activity. Additionally, the existence of an Affiliation Agreement should not be construed to create a legal partnership, agency, joint venture, or any other legal relationship between the University and the affiliating organization.

RESPONSIBILITIES OF THE AFFILIATE ORGANIZATION

It is the responsibility of the affiliating organization to regularly post engagement opportunities, verify user impacts, and post/collect volunteer consent forms related to photo release, confidentiality, and any other agency-specific policies and procedures. It is the responsibility of the affiliating organization to include the following W&L disclaimer language in the “About” section of the organization’s Engage W&L/GivePulse page: **Our organization’s affiliation with W&L does not indicate sponsorship, endorsement, or recommendation of any activity on W&L’s pages. Likewise, W&L’s affiliation with our organization does not indicate W&L’s sponsorship, endorsement, or recommendation of any activity on our pages.**

RESPONSIBILITIES OF WASHINGTON AND LEE UNIVERSITY

The University will make affiliate events visible and accessible to W&L students, faculty, and staff who use this database by promoting affiliate events on the W&L pages/within the W&L network. The University will offer Engage W&L/GivePulse training and orientation to affiliated organizations.

RESPONSIBILITY OF BOTH PARTIES: NON-DISCRIMINATION COMPLIANCE

In compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and all other applicable non-discrimination laws, neither party will discriminate on the basis of race, color, religion, national or ethnic origin, sex, gender identity, gender expression, sexual orientation, age, disability, veteran’s status, or genetic information.

CRITERIA FOR APPROPRIATE VOLUNTEER RECRUITMENT

Opportunities posted to this platform must be adequately supervised and safe for volunteers to participate in. The following activity types are prohibited from being posted to the Engage W&L/GivePulse database:

- Job postings and paid internship opportunities
- Partisan political activities (i.e., recruiting volunteers for a candidate’s political campaign)
- Any other activities inconsistent with University mission, initiatives, policies, and/or procedures

DATA USE POLICIES AND FINANCIAL DATA

Affiliation Agreement

Upon affiliation, Washington and Lee will *not* have access to the affiliate organization's user data. The only data that will be shared back to W&L's network are W&L user event registrations and impacts.

The affiliating organization will not export W&L user data without the user's explicit written consent to do so (*e.g.*, If the organization maintains a mailing list, they cannot automatically import all Engage W&L/GivePulse user email addresses to that list.)

W&L is not responsible for, nor does it sponsor, endorse, or provide support for the GivePulse payment and ticketing feature within the GivePulse platform. Any use of the GivePulse payment and ticketing feature is between the affiliating organization and GivePulse. If the affiliating organization chooses to utilize the GivePulse payment and ticketing feature, W&L will not have access to users' payment information.

RIGHT TO TERMINATE AFFILIATION

W&L reserves the right to un-share or un-promote any event and/or other content, as well as terminate this Affiliation Agreement at any time, for any reason. Likewise, affiliate organizations have the right to terminate this Affiliation Agreement at any time, for any reason.